

# Wharton Church of England Primary School



## Income and Charging Policy

September 2012,  
Reviewed and Approved September 2014

## **Educational Visits [Residential and Day trips]**

The *Governors of Wharton CE Primary School* wish to provide for all its children the best possible educational opportunities available within the funds allocated by the Education Authority.

The law states quite clearly that education during normal school hours is to be free from any compulsory charge to parents and the *Governors* wholeheartedly support this principle.

It is recognised however, that many educationally valuable visits have been and will continue to be dependent on financial contributions from parents.

Without this financial support, the school would find it impossible to maintain the quality and breadth of the educational opportunities provided for the children.

The *Governors* are concerned however, that financial contributions requested from parents should be kept to a minimum and that all children should be able to participate in educational visits irrespective of their parents financial circumstances.

To this end:

- When planning trips, thought will be given to the cost which will be kept to a sensible amount.
- The school will invite voluntary contributions from parents. The invitation will also include the statement that no child will be excluded from the visit on the grounds that his / her parents have not contributed but that should contributions not cover the cost then the school reserves the right to cancel the visit.
- If a child, having made a contribution, is absent on the day of the visit, committed expenditure cannot be refunded, i.e. transport costs.
- Parents will be notified of the items included in the cost of the visit.

## **Visitors to School**

We regularly welcome visitors to school who work to enhance the children's learning opportunities in specialist areas, for example, art, music, and language. Usually, such costs are met from either the school's budget, school fund or donation from the PTA. However, if the cost requires it, a small voluntary donation may be asked for from parents.

## **Swimming Tuition**

The school arranges swimming tuition for Y5 pupils during normal school hours. The school meets the costs of the lessons and therefore, no contribution is required from parents/carers.

## **Materials and Equipment**

No charge will normally be made for materials or equipment, except Book Bags.

However, for some practical activities, e.g. cooking, technology and sewing, parents may be invited:-

- To provide the ingredients on a voluntary basis, or
- To make a voluntary contribution towards the cost.

## **Damage/Loss of Property**

In cases of wilful or malicious damage to equipment or breakages, or loss of school books on loan to children, the Headteacher, Claire Spinks, may decide it right to make a charge. Each incident will be dealt with on its own merit and at the Headteacher's discretion.